

INTERNATIONAL DAYS, INC. VENDOR AGREEMENT

Vendor:

Event Date: July 11, 2026

Street Address:

City:

State:

Zip Code:

Phone: ()

Email:

Vendor Type: *Please check all that apply.*

Food (Free)

Retail

Information/Promotional/Sponsor

Food (Sales)

Arts & Crafts

Amusements/Games

Location: *Submission of a request does not represent a final approval. The City and the organizer will make decisions based on the Park Policies and Procedures and logistics necessary for the event. Final approval is determined by event committee.*

LOAD IN/OUT: Approximate set up time:

Approximate breakdown time:

DRIVING ACCESS: Quantity of vehicles driving into the venue to unload:

Do you have oversized vehicles?

TENTS: *Please check all that apply.*

Tent

Quantity:

Dimensions:

N/A

MOBILE UNITS: *Food trucks, push carts, trailers, and display/sponsor vehicles. Only vehicles necessary to vending services are permitted to remain in the park during the event. All other personal, business or storage vehicles will need alternative parking arrangements.*

Mobile Unit Type 1:

Service Side:

Driver

Passenger

Dimensions:

Mobile Unit Type 2:

Service Side:

Driver

Passenger

Dimensions:

UTILITIES & AMENITIES: *All cords are the responsibility of the vendor.*

Power Connection: 110V 220V N/A

We will make every effort to provide one (1) 110V outlet or one (1) 220V outlet based on your request.

Please describe any additional requests or notes about your set up:

Please attach a list of menu and/or merchandise available for sale and/or sample.

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ASSUMPTION OF RISK / GENERAL RELEASE:

Vendor assumes all risks associated with participation or presence at the Event, including but not limited to theft, loss, or damage to property, damage or injury to persons or loss of income caused by negligent, intentional or accidental acts or the inability to host the Event. Vendor agrees to release the International Day Committee and City of Rock Springs from all claims, causes of action, personal injury and property damages that may arise out of participation in the Event. Neither the International Day Committee or City of Rock Springs shall be liable for any lost profits, or indirect collateral, special or general consequential or punitive damages or other commercial or economic loss associated with participation in the Event.

BOOTH:

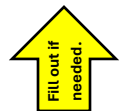
Vendor locations are approximately 10 by 10 feet and assigned by the International Days Committee. Vendor acknowledges that the International Days Committee reserves the sole right to assign booth space at its discretion, and that such assignment may differ from the Vendor's preferences or previous locations. Vendor shall have the right to advertise and sell food products, retail goods, arts and crafts, as identified in this Agreement. Sales are to occur only within the designated booth area. Event start time is 10 a.m. and vendors are expected to remain open and staffed until 8 p.m. regardless of weather conditions. **Vendors shall not sell or distribute any alcoholic or other beverages, including water.** Vendors shall provide their own signs and banners to be located within the assigned Vendor location.

VEHICLE REGULATIONS:

No motorized traffic is permitted on site while the Event is in progress at any time! All vehicles must leave the site no later than 30 minutes prior to the start of the event and cannot return to the site until 30 minutes after end of event. Vehicles will be allowed in parks on designated driving paths only.

ELECTRICAL SERVICE: Electrical power is available at the Event by prior agreement. Vendor is responsible for providing UL approved grounded power cords to connect to power outlets with no connections to exceed 20 amps. No generators are permitted. **Vendor shall not tamper with or disconnect any power supplies from the power source unless such power supplies are owned by the undersigned Vendor.**

Vendor may request additional power outlets at the rate of \$50 per outlet. Indicate amount needed here _____.
This is only a request, and it may be denied by the committee.



VENDOR'S EQUIPMENT:

The vendor is responsible for providing all equipment and facilities necessary for their booth, including ground cover, tents, lighting, tables and chairs.

TENTS:

All tents are to be anchored to withstand the elements of weather and wind. Tents should be labeled as flame retardant. Tents shall have charged portable fire extinguishers on site.

COOKING:

All cooking equipment with open flames or heating elements must be safely installed. Vendors are responsible for maintaining safety precautions to limit public access to cooking surfaces. Appropriate precautions shall be taken for disposal of any cooking artifacts including proper disposal of grease or oil.

SET-UP/TAKEDOWN:

Set up must be completed on Friday prior to the event during the hours of 10:00 a.m. to 6:00 p.m. Takedown may begin after 8:00 p.m. Saturday evening, and to be completed by 11:00 p.m. By prior arrangement, takedown may occur on Sunday between 10:00 a.m. to 11:00 a.m.

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PROFESSIONAL CONDUCT AND APPEARANCE:

No activities in violation of federal, state, or local laws shall be permitted on the premises. No lewd or indecent actions, conduct, language, or pictures shall be permitted by the Vendor on the premises.

LICENSE, PERMITS, TAXES, FEES:

Vendor is responsible for obtaining any license or permits required by law, including health permits, and shall pay all taxes, fees and charges prescribed by Federal, State, and local laws and regulations in connection with Vendor's activities. **Non-Profit Organizations must provide proof of 501(c)(3) status.*** Fees for Vendor's booths per 10 by 10-foot space are:

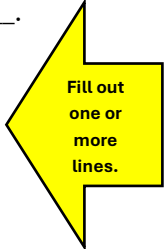
\$25.00 for booths used by non-profit organizations* without electricity: Quantity _____. Total (\$) _____.

\$50.00 for booths used by non-profit organizations* with electricity: Quantity _____. Total (\$) _____.

\$100.00 for booths used by for-profit entities without electricity: Quantity _____. Total (\$) _____.

\$150.00 for booths used by for-profit entities with electricity: Quantity _____. Total (\$) _____.

\$250.00 for Food Trucks/Trailers: Quantity _____. Total (\$) _____.



INSPECTION AND ENTRY:

The International Day Committee reserves the right to inspect the Vendor's premises and operation at any time without notice or restriction.

NO ASSIGNMENT: Vendor shall not assign or sublease the Vendor's location.

TERMINATION:

This agreement may be terminated by the International Days Committee in the event of any breach or failure to perform by Vendor. The International Days Committee may also terminate this agreement, at its discretion, if the premises are made impractical for use for any reason.

HAZARDOUS MATERIALS AND SITUATIONS:

The vendor agrees not to bring onto the premises any materials which constitute a hazard to persons or property. The International Days Committee has the right to require the immediate removal of any hazardous substances.

APPROVAL OF ADVERTISING AND DECORATIONS:

Vendor agrees to have all its advertising and booth decorations approved by the event organizer and/or City, prior to its release and/or display. Vendor shall not promote, display, or distribute promotional material or signage for any corporate identity, company, or product other than those dictated and allowed by the City.

GOVERNING LAWS:

This Agreement is governed by the laws of the State of Wyoming and the Ordinances of the City of Rock Springs.



Print Name: _____

Date: _____

Signature: _____

I have read and understand the Vendor Agreement.

Please make checks out to "RSID" & mail this complete agreement and payment to PO Box 3015, Rock Springs, WY 82902.

*(You may also return this complete agreement and payment **in person** at:*

Rock Springs Chamber of Commerce, 1897 Dewar Drive, Rock Springs, WY 82901)

www.rsinternationalday.com